

Checklist for Eagle Project write up.

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| <input type="checkbox"/> | 1. SAFETY issues addressed adequately. |
| <input type="checkbox"/> | 2. Photos of the site BEFORE the project. |
| <input type="checkbox"/> | 3. Detailed work plan, with day by day schedule of steps. Somebody else could complete the project with this "recipe". |
| <input type="checkbox"/> | 4. Materials List, detailed shopping list, anyone could take this list and buy all of the supplies. |
| <input type="checkbox"/> | 5. Time Matrix: plan for number of workers and hours of work, day by day. Minimum of 25 hours of work by others. |
| <input type="checkbox"/> | 6. Budget of costs and plan for funding those costs. |
| <input type="checkbox"/> | 7. Spell check and review grammar. |
| <input type="checkbox"/> | 8. A construction project should have working drawings. |
| <input type="checkbox"/> | 9. Approval by the institution that benefits from the project. (signature) |
| <input type="checkbox"/> | 10. Approval by Troop: including Eagle Advisor, Scoutmaster and Troop Committee. |
- *. Recommended: get a "technical review" by expert advisors, i.e. Wayne Marzolf (construction projects)
Kevin Fischer (electrical issues)....

These are things that the Council review will be looking for before signing off.